

Alabama Outdoor Classroom Program Individual Project Plan Worksheet



Fill out a Project Plan (below) for each Project and/or Learning Station.

Make extra copies of the Project Plan worksheets as needed.

Name of Project:	me of Project:		Date:	
Project Leader & Team:				
Estimated Start Date:	nated Start Date: Estimated Completion Date:			
Identify the Purpose and Learn	ning Objectives for the learning	station:		
Building Materials & Tools that	struction Budget before building will be needed to complete the prosure to include materials needed to teted.	oject. Try to have	materials donated and	
	CONSTRUCTION BUDG	GET		
Building Materials & Tools	Source of Materials	Estimated Cost	Monetary/In-Kind Donation	
Visit www.alabamay	wildlife.org for more Helpful Tips 1	for your Outdoor C	Classroom!	



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__ Date:

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Develop a Construction Schedule with identified tasks, sources of labor, associated estimated labor costs (if any), and realistic timelines. Break the project down into small steps and share it with volunteers when possible. Many times companies will donate their labor or consultants' fees. Also, be realistic about what can be accomplished in one semester or one school year as you set your target dates for completion.				
C	ONSTRUCTION SCHI	EDULE		
Task List	Source of Labor	Estimated Labor Cost	Monetary/ In-Kind Donation	Target Date for Completion

OC Tip #1: Be sure to include "Take Photos" and/or "Keep a scrapbook" under your list of tasks.

OC Tip #2: Hold an "Outdoor Classroom Day" when students, parents and community volunteers can cycle through to help with the construction of one of more outdoor classroom projects. For details, click on the "Outdoor Classroom Work Days" link on AWF's Outdoor Classroom webpage at alabamawildlife.org/classrooms/.

OC Tip #3: Keep an Outdoor Classroom Volunteer Log including the names, contact information, and number of hours donated by each volunteer using the "Volunteer Log" under the "Planning Materials" link on AWF's website.



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Identify Educational Activities that will be utilized in conjunction with this learning station. Have faculty members from all grade levels help you identify these activities since learning objectives vary between grade levels and subjects. *Refer to the Project Plan's Purpose & Learning Objectives on page 1.*

•	· ·		
Activity #1:			
Activity #2:			
Activity #3:			
Activity #4:			
Put together an Activities Budg educational activities associated v			l for all of the
	ACTIVITIE	S BUDGET	
Activity Materials	Estimated Cost	Source of Materials	Monetary/In-Kind Donation

OC Tip: For each activity, include a container to hold the activity kit supplies such as a tub or backpack, a laminated copy of the "Activity Instructions," and a laminated copy of the "Materials Needed.."



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Identify what types of maintenance will be required (if any) and when (season or specific month)

You can also use the "Maintenance Plan Checklist" under the "Planning Materials" link at alabamawildlife.org/classrooms/.				
MAINTENANCE SCHEDULE				
Source of Labor	Estimated Labor Cost	Monetary/ In-Kind Donation	Maintenance Dates	
	hecklist" under the "Planning MAINTENANCE SO	MAINTENANCE SCHEDULE Source of Labor Estimated	MAINTENANCE SCHEDULE Source of Labor Estimated Labor Cost In-Kind	

Put together a Maintenance Budget before constructing your project including supplies needed to maintain the learning station such as a sprinkler system for raised bed gardens. Ask the PTA/PTO to provide a line item in their budget for annual maintenance.

MAINTENANCE BUDGET				
Maintenance Supplies	Source of Supplies	Estimated Cost	Monetary/In-Kind Donation	

The Alabama Outdoor Classroom Program is a partnership between:











Alabama Cooperative Extension System

Alabama Wildlife Federation www.alabamawildlife.org/classrooms/

Alabama Department of Conservation & Natural Resources